

OSGOODE VILLAGE COMMUNITY ASSOCIATION EXECUTIVE MEETING AGENDA

SUBJECT		Regular Monthly Executive Meeting				
DATE & TIME		Monday December 5, 2016 7:00- 9:00pm				
LOCATION		Osgoode Community Centre				
ATTENDEES		<table border="1"> <tr> <td> Officers Cheri Nixon Jean McKitterick Gayle Freeburn Trudy Quinn by Proxy (Gayle) George Thomson Tony Barresi Charles Cullen Greg Thurlow </td> <td> Regrets: Tom Dawson </td> </tr> <tr> <td></td> <td> Visitors Ashley Raymond Andrew Best Freya Kelly </td> </tr> </table>	Officers Cheri Nixon Jean McKitterick Gayle Freeburn Trudy Quinn by Proxy (Gayle) George Thomson Tony Barresi Charles Cullen Greg Thurlow	Regrets: Tom Dawson		Visitors Ashley Raymond Andrew Best Freya Kelly
Officers Cheri Nixon Jean McKitterick Gayle Freeburn Trudy Quinn by Proxy (Gayle) George Thomson Tony Barresi Charles Cullen Greg Thurlow	Regrets: Tom Dawson					
	Visitors Ashley Raymond Andrew Best Freya Kelly					
KEY POINTS						
1.0	Call to order	Meeting called to order 7:08pm				
2.0	Approval of Minutes	Approval of Minutes of September 12, 2016. Gayle made a motion to approve. Cheri Seconded. Approved Approval of Notes for October 3, 2016 Motion to approve- Gayle. Seconded by Cheri Approved				
3.0	NEW BUSINESS					
3.1	Budget	Finalized. Motion to approve budget- Charles. Seconded by Cheri Approved				
3.2	Governance Manual	Governance Manual finalized. Motion to approve -Charles Seconded- Gayle Approved				
3.3	Christmas in the Village	Use cones instead of Barriers. - Freya will look into this – Cost is \$16 each Parade of lights was a hit. Could we have fireworks again? We would need to fundraise. Tabled until February. Problems: Can we have advertising sooner? We would need information sooner Clearer communications needed Include OCNS & Vibrations Pop up Market - went well. Given the wrong time. Felt they didn't have support Maybe we took on too much this year Letter from OCNS will be dealt with and response given after the new board is elected. Canned Food drive was not advertised. Christmas Dance – Organizer didn't want assistance – Raised \$2500 for charity Should be given an honorable mention Need to make a committee earlier so it could be better planned. If we don't have people to do it we will only do the parade and breakfast with Santa Freya is willing to be more involved in the planning. From comments on the Facebook page everyone was happy.				
3.4	Motion	Tony made a motion that "all OVCA volunteers sitting contribute to an event in the village as well as the regular duties of their position. This will ensure people who look after the events get the much-needed help they are lacking and makes it fair for everyone volunteering". Seconded by Gayle. Each should try to get 2 people to come on the committee. Tabled until we have a new board.				

OSGOODE VILLAGE COMMUNITY ASSOCIATION EXECUTIVE MEETING AGENDA

3.5	AGM Plans	Date: Thursday February 16 at 7pm Agenda: Reports, Election, Committee Reports, Written reports from committee Gayle will send letters to special guests. Gayle will doo a draft agenda and send out Guests should be invited. All committee reports should be in writing to attach to the agenda. Advertising List of people to let their names stand for election Do ad, digital and in the Messenger	
3.6	Audit	Report. Forms to be signed.	
4.0	UPDATES		
4.1	Chair's Report	Greg has formally resigned from OVCA effective immediately	
4.2	Treasurer's Report	As of October 31. General: 13,243.44 Canada Day 7868.38	
4.3	Lottery Application	Not done yet	
4.4	BMX Track	Including skateboard park as well. New location is beside the outdoor rink George Darouze will look at how much it will cost. Similar to Findley Creek . This would involve no maintenance	
4.5	Village Renewal	Banners have gone up. Maybe use Jerry Trafford for putting up banners.. He is local.	
4.6	Medieval Festival	Audit has been done. Grant application was sent in. Trudy has resigned. Connie Bazil is Chair; Gayle Freeburn is treasurer & secretary	
5.0	Adjournment	Meeting adjourned at 9:10pm	
6.0	Next Meeting	Monday January 9, 2016 @7pm at Community Centre	
7.0	ACTION ITEMS	PERSON RESPONSIBLE	
	1	Send letter to Pierre Poilievre, Jim Watson, Lisa MacLeod	Gayle
	2.	Draft an agenda for the AGM and send to Executive for approval.	Gayle
	3.	Advertise AGM on website, Facebook by January 6	Cheri
	4.	Put Governance Manual on website	Cheri
	5	Respond to Letter from OCNS	Cheri
	6.	Write reports for AGM to be published. Due after January Meeting	Gayle

OSGOODE VILLAGE COMMUNITY ASSOCIATION EXECUTIVE MEETING AGENDA