

OSGOODE VILLAGE COMMUNITY ASSOCIATION - EXECUTIVE COMMITTEE MEETING
MONDAY, November 20th, 2017 – 6:30PM at OSGOODE COMMUNITY CENTRE

IN ATTENDANCE

Officers: Tony Barresi (TB) Stephanie Goldberg (SG) Ashley Warren (AW) Brian Warren (BW)
 Tanya Przybyla (TP) Al Raymond (AR) Jean McKittrick (JM)

Regrets: Dawna Hamilton (DH)

Visitors: Andrew Best (AB) Ashley Raymond (AR) Carley Scharf (CS) Gayle Freeburn (GF)
 Sheila Beichler (SB) Bob Masaro (BM) Drew Masaro (DM)

1. Meeting called to order (6:35pm) Motion: TB Seconded: JM
Introduction of Visitors
2. Approval of Minutes from September 11th Meeting
 - a. Minutes Approved with amendment from SG Motion: SG Seconded: JM
3. **Chair's Report**
 - a. The Dalmeny and Gordon Murdock Intersection has a solution moving forward. Letters to nearby residents, if approved, it will be implemented in Spring 2018.
 - b. Elizabeth & Main Intersection to be painted with slow down markings on pavement.
 - c. Skate Park: Meeting with George Darouze coming up but it is proceeding.
 - d. City Budget includes \$300k for Osgoode Parks unclear if this is for the ward or the village, but likely includes the skate park.
4. **Treasurer's Report**
 - a. \$800 in General Account
 - b. Expecting \$600 profit off first printing of Osgoode Village Books
 - c. October Haunt broke even, next fundraiser is the Sign making (AR)
 - d. The general account is missing copies of the cheques. Will try to get copies from the Bank.
5. **Events/ Ongoing Project Updates:**
 - a. Communications (TP)
 - i. Posters for Christmas in Village are up around the village
 - ii. The Christmas page is up on the website but the rest of the pages are still not instated. Carley will take another look at the website. Tracey Blanchfield may be willing to help out with the website.
 - iii. Senators Alumni Hockey Game to be added to the Christmas Schedule on the website.
 - b. Christmas in the Village (BW)
 - i. There is a flyer for the event. Back has more details than the posters do, can be picked up around the village, at Dowd Place and the Seniors' Living located in Metcalfe.
 - ii. Signs for Christmas in the Village Signs maybe sponsored by NROCRC.

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- iii. Christmas Tree for O-Ya can be purchased through a grant that obtained but the Canada Day Committee (also purchasing letters for the Welcome to the Village Signs)
 - iv. Still need to discuss with Rob Shaver about installing the Lights, unsure of how much he will be paid.
 - v. Will need extension cords to light the tree near the Library.
 - vi. Discuss with A/V club or snowmobile club for help with the food drive. Village signs to advertise this.
 - vii. Canada Day's fireworks containers to be used for Christmas Fireworks
 - viii. Barrier will be delivered before the parade but not placed by Beacon Lite
 - ix. Greg will be running the parade
 - x. Parade forms expected by Nov 29th (mailed to PO Box)
 - xi. Timeline: Parade (same route as Canada Day) 7pm, the Tree will be lit as Santa passes, Fireworks at 8pm.
 - xii. There is a professional photographer for the evening.
- c. Medieval Festival (SG)
- i. Grant application coming up Covers most of the performers and their boarding
 - ii. The grant triggers an audit for all of OVCA
 - iii. Information Required
 - 1. Signed AGM
 - 2. Signed October Minutes
 - 3. List of Directors
 - 4. Current Balance Sheet or Annual Report to the end of October
 - 5. Last year's Audit, will need an Audit for this year, but looking for a new Auditor
 - 6. Proposed budget for OCVA & Canada Day
 - iv. Medieval to write cheque to General account for half of the Director's Insurance (\$1326).
 - v. Reminder to Renew Volunteers Canada Membership in January which is needed for the Insurance as well as special event insurance.
- d. Sponsorship (DH)
- i. One more has signed up, but Businesses are still apprehensive.

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- ii. Pause on the Directory until the Website is fully functioning. Discussion about picking a launch date. To be discussed next meeting as DH is not present.
- e. Canada Day (JM)
 - i. One grant in, next one is due tomorrow. Carley will submit in person.
 - ii. Cheri will put together the amazing race for next year.
 - iii. Subcommittee created to tackle additional events (Beer tent/Band). Need to talk to George Darouze.
 - 1. CS, BW, SG, AR, & JM on Subcommittee
 - iv. Canada Day signs are currently in Tony's Garage
- f. Flags (BW & TB)
 - i. Tracey Blanchfield raised \$160 to be put towards installation of flags. City of Ottawa Grant purchased flags, reminder to acknowledge them in any promotion.
- g. Constitution (AW)
 - i. GF to send AW most recent version of the Constitution
 - ii. Subcommittee (for record): SG, TP, CS, TB, GT, DH, BM

6. New Business:

- a. An issue was brought to light about conflict between unnamed members of the board. It was discussed and some conflict resolution measures need to be implemented.
- b. SB from the Walking Club. The club (located upstairs in the Community Centre) has become very popular, They have purchased some equipment but would like to donate the rest to OCVA (\$140).

7. NEXT MEETING: Monday January 15th at 6:30pm

MOTION TO ADJOURN: JM SECONDED: SG @8:20 pm

Approved:

Date: _____

Secretary: _____

Chair: _____