

OSGOODE VILLAGE COMMUNITY ASSOCIATION - EXECUTIVE COMMITTEE MEETING
MONDAY, October 16th, 2017 – 6:30PM at OSGOODE COMMUNITY CENTRE

IN ATTENDANCE

Officers: Tony Barresi (TB) Stephanie Goldberg (SG) Ashley Warren (AW) Brian Warren (BW)
 Tanya Przybyla (TP) Dawna Hamilton (DH) Al Raymond (AR)

Regrets: Jean McKitterick (JM)

Visitors: Andrew Best (AB) Ashley Raymond (AR) Greg Thurlow (GT) Bob Masaro (BM)
 Drew Masaro (DM)

1. Meeting called to order (6:35pm) Motion: TB Seconded: AW
Introduction of Visitors
2. Approval of Minutes from September 11th Meeting
 - a. Minutes Approved Motion: TB Seconded: DH
3. **Chair's Report**
 - a. Both Chair and Treasurer both have signing authority now.
 - b. The Rural Affairs Grant for Christmas was received, almost the full amount applied for was obtained.
 - c. OVCA to become more Business Friendly
4. **Treasurer's Report**
 - a. We need Cheque books & Deposit Books for 2017 & possibly 2016 to prepare for an Audit
 - i. Gail from Medieval Festival may have some of this
 - ii. Charles/Jean will be contacted about the records
 - b. There were two bank cards that will be cancelled Tuesday
 - c. Nothing was updated with the bank since George Thompson was Treasurer
 - d. \$800 in the general Account and \$5k in Canada Day (Canada Day is owed ~\$5k from general)
5. **Events/ Ongoing Project Updates:**
 - a. Communications (TP)
 - i. Anything to be added to Facebook should be sent to @osgoodeVCA
 - ii. Always accepting different businesses for promotion & events to be shared
 - b. Christmas in the Village (BW)
 - i. AB & AR joined subcommittee
 - ii. Proposed to remove Fireworks from Christmas in the Village, later overturned via email vote to have the Fireworks but as part of Canada 150 celebration.
 - iii. Contact Police Force - Special events Services for Road Closure for Parade. GT expressed interest in helping with the parade

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- iv. The Frosty costume is in GT's basement, costume is suppose to be shared between the Lion's Club and OVCA. Bob Masaro's son would like to be Frosty in the Parade.
 - v. They have begun approaching businesses to put floats in the parade.
 - vi. Food Donations will be collected at the front and end of the parade for the Osgoode Food Cupboard. Contact Scouts about their involvement.
 - vii. Christmas events to be advertised. Friday night tree lighting, parade, fireworks, OCNS Christmas w/ Santa Saturday Morning, Tracey Blanchfield's Christmas Party the week after.
 - viii. To get the Coca-Cola Bear, call the distribution hotline
- c. Halloween Haunt (TP)
- i. Receipts for Posters to be given to AR
 - ii. We have been receiving donations for the Raffle
 - iii. GT has a cash box to be used
 - iv. Let TP know who will be volunteering and which roles
 - v. For donations from Foodland for events, they need notice to take it through corporate channels.
- d. Garage Sale
- i. Possible location for the Pop Up Market - Lions Peace Park - Contact their President
- e. Medieval Festival (SG)
- i. Gail needs a signed copy of our most recent Minutes
- f. Sponsorship (SG & DH)
- i. There seems to be lots of enthusiasm but only 4 have signed up.
 - ii. Discussion about pulling webstats from the activity on the website
 - iii. TB to send DH the Canada Day Sponsors List
 - iv. To help with contacting businesses for sponsorship please contact DH
- g. BMX Skate Park (TB)
- i. Still needs to go to Council for approval
- h. Canada Day (JM)
- i. Grant application deadline coming up Mid-November
- i. Volunteer BBQ (SG)

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- i. Band to be paid by AR, still waiting for funding cheque from GD
- j. Flags (BW & TB)
 - i. \$3800-\$4200 will be needed for flags- will get an assortment due to the condition of the existing flags. TB to purchase.
 - ii. BW to talk to Carley about how the funding from the Rural Affairs Grant is received.
- k. Volunteer Roles / Constitution (AW)
 - i. OVCA has 10 members, Chair has no vote unless a tie needs to be broken.
 - ii. Subcommittee formed: SG, TP, Carley, TB, GT, DH, BM
- l. Community Calendar (SG)
 - i. DM may help with Website
- m. Newsletter (BW)
 - i. September Newsletter has not gone out and to be cancelled
 - ii. The digital only newsletter will be cancelled, as Facebook and website allow more flexibility and traffic. Motioned: TB, Seconded: BW
 - iii. Newsletter for Christmas to be printed. Last printed newsletter cost \$828 for printing and \$250 for Post Office Mail Out (1400 copies)
- n. Village signs (JM)
 - i. To be changed for Halloween Haunt/Ambush, then for Remembrance Day

6. New Business:

- a. If you need a mailing list created for your subcommittee, contact BW
- b. Bethlehem Live will be the last weekend in November
- c. GT & wife are providing a monthly luncheon 11-1, they will be themed and @ the Legion Entrance by donation (\$5 suggested)
- d. AR is planning 2 fundraising events & donate proceeds to OVCA: One Sign Making night (December) and one Trivia Night still looking for locations

7. NEXT MEETING: Monday November 20th at 6:30pm

MOTION TO ADJOURN: TB SECONDED: TP