

OSGOODE VILLAGE COMMUNITY ASSOCIATION CONSTITUTION Revised January 22, 2015

1. ASSOCIATION ESTABLISHED

The Osgoode Village Community Association was established March 2nd, 2004.

2. MANDATE

The mandate of the Association is to initiate, promote, support, co-ordinate and communicate the activities and efforts of the community for the community by the community and shall include:

- (a) To act as a community representative in promoting and protecting the interests of the community
- (b) To communicate local news and events to Osgoode Village and surrounding area.
- (c) To support and promote programs that provide for the safety and security of the community
- (d) To undertake and encourage social and recreational activities that the Association deems to be of benefit to the community e.g. civic celebrations
- (e) To cooperate with other community groups and businesses in the area and in the city
- (f) To accept grants, donations, gifts, legacies and bequests in order to carry out the above mandate.

3. NON-PROFIT CLAUSE

The Association shall be carried on without the purpose of gain for its members, directors, executive and any profits or other accretions to the Association shall be used in promoting its objectives.

4. MEMBERSHIP

Membership in the Association is open to all non-profit associations and residents residing in the Osgoode Village and area within the following boundaries: **West Boundary** – Rideau River including Gabart St, then south to Waterfront Rd.: **North Boundary**: From Rideau River along Water Street to Flag Station Rd, overland to Herbert's Corners and Stagecoach Rd. **East Boundary**- corner of Herbert's Corners and Stagecoach Rd., overland to 4th Line Rd and Forest from 4th line to Belmeade: **South Boundary**- corner of Belmeade Rd. and 4th Line to River Rd and South Gower boundary Rd. All people living in those areas or people owning property within 1 km can make their own decision with the consent of the board if they want to be part of Osgoode, Greely, Metcalfe, or Vernon Village Associations. Members will have voting privileges at the Annual General Meetings. Members are also welcome to attend the Regular Monthly Board Meetings of the Association, but will not have voting privileges at these meetings

5. DIRECTORS AND OFFICERS

- 5.1 The Board of Directors shall include the Officers and Directors. The Officers of the Association shall be the Chair, Co-Chair, Secretary, Treasurer, and Communications. The duties and responsibilities of each officer shall be listed in the Board Manual, which will be updated on a regular basis. In addition there shall be up to a maximum of six Directors at Large (for a total of 11 members on the Board of Directors)
- 5.2 The Officers and Directors shall be elected to office at the Annual General Meeting by the majority vote cast by the membership.
- 5.3 Each Director shall be 18 or more years of age and a member of the Association.
- 5.4 Each Officer and Director shall have one vote at the regular monthly board meetings as scheduled by the board.
- 5.5 Each Officer and Director will attend a minimum of 8 regular monthly meetings annually (a prearranged delegate can attend in their stead with a proxy)
- 5.6 A quorum at the regular monthly meetings shall be 50 per cent of the total Board plus one, including one officer.
- 5.7 Terms of Officers and Directors shall consist of three years each. Term may be extended by one-year periods pending approval of the membership at the Annual General Meeting. Positions on the board will be determined at the first regular monthly meeting of the board.
- 5.8 A nomination committee consisting of two Directors and one regular member shall obtain a proposed roster of Officers and Directors in advance of the Annual General Meeting and present them to the membership.
- 5.9 Nominations will also be taken from the floor at the Annual General Meeting for any available position on the board, requiring a mover and seconder.
- 5.10 If necessary, a vote shall be organized and supervised by the board
- 5.11 In the event a member of the Board resigns, the Chair, in agreement with the board, may appoint someone to fill the position until the next Annual General Meeting.

6. COMMITTEES

The Board of Directors may appoint Committees, and may specify the terms of reference and delegated powers of such committees. Committee chairs will normally be members of the Board of Directors but may also be regular members, in which case age restrictions for the Board members do not apply. The Board may invite non-members to sit without vote on Committees as advisors. Committees report to the General Meeting through the Board.

7. AMENDMENTS

- 7.1 Amendments to the Constitution shall be voted on at an Annual General Meeting, or any special meeting called for that purpose.
- 7.2 Notice of any intended amendments shall be provided to the community at least 30 days in advance prior to such meeting.
- 7.3 Amendments shall require the approval of not less than two thirds of those members present at the meeting.

8. COMING INTO FORCE

- 8.1 This Constitution came into force upon adoption by a Community meeting at the Osgoode Community Centre on the 2nd day of March 2004.
- 8.2 This Constitution was revised as it appears here by the majority vote during an Annual General Meeting on January 29, 2009.
- 8.3 This Constitution was revised as it appears here by the majority vote during an Annual General Meeting on January 22, 2015

9. DISSOLUTION CLAUSE

In the event of OVCA being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be donated to another organization with similar purposes which is not carried on for the profit or gain of its individual members.